# 2019 Private Catalog

ILLINOIS CORRECTIONAL INDUSTRIES

ICI

WORKING TRANSFORMING SUCCEEDING

# DIXON OPTICAL LAB

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**Welcome to Dixon's First Private Catalog!**

The Dixon Optical Lab takes great pleasure in introducing our brand new private catalog for 2019, including a complete transformation of our private ordering program! This private catalog contains a variety of new lenses to choose from, as well as three frame collections: Standard, Safety & Security, and Premium. For providers who currently place or have previously placed private orders through our lab, it is important to note the various changes that have been made. We urge all providers to take a moment and explore the catalog to become familiar with its contents.

This private catalog should not be referred to for optical orders being submitted through Illinois Medicaid, as a separate *Illinois Medicaid Catalog* has been distributed to providers actively dispensing prescription eyewear to recipients covered through the state.

We sincerely thank you for your business and loyalty. Please enjoy your 2019 catalog featuring a fantastic variety of new products. Our mission here at the Dixon Optical Lab is simple: to provide quality prescription eyewear at affordable prices.

# Our Story

The Dixon Optical Lab has been producing quality eyewear for over thirty years through the Illinois Correctional Industries (ICI) optical reentry program. ICI offers incarcerated offenders the opportunity to develop usable skills and positive work habits; all while giving back to the community. Our optical program allows the State of Illinois to provide cost-effective, quality prescription eyewear to residents throughout the state. Dixon's goal is to achieve a constant high standard of quality while maintaining economical operations. Our lab strives to provide our customers with products and services that conform to their specifications and requirements.

Moreover, offender staff are highly encouraged to take the American Board of Opticianry (ABO) certification exam offered through our lab, for the purpose of becoming ABO Board-Certified opticians. As of January 2019, well over half of our offender workforce will have become ABO certified.

# Dixon ICI

# Private Ordering Program

Shipping is always free!

Our lab offers prescription eyewear to any and all patients interested in privately paying for glasses. Furthermore, we welcome the opportunity to fabricate eyeglasses for eligible patients covered through an organization participating in the HealthChoice Illinois program, that allows for providers to utilize a lab of their own choosing. Private orders must be placed directly through our lab by the patient's dispensing optical provider. The provider must have an active account in good standing with our lab. Please note that prices have changed since our 2016 catalog. Providers will be charged a mandatory 1% sales tax according to Title 86 Part 130 Section 130.311 (e) (2), unless tax exempt. If tax exempt, provider is required to provide a copy of their tax exemption certificate to our lab. Providers are permitted to add margin to their selling price, at their own discretion, for resale to the patient.

Private orders are never to be submitted to the Department of Healthcare & Family Services. Patients may select only from the products and services listed in this catalog. Additionally, providers are not permitted to send in off-catalog frames to our lab for fabrication of lenses.

Private orders are processed immediately upon receipt, and fabrication begins by the next business day, if not the same day the order is received. Please note that production times are heavily dependent upon the prescription ordered. Instructions for submitting private orders can be found on page 14. On the first business day of the month following shipment of an order, Dixon will generate and mail an invoice to the dispensing provider. There are several methods in place to make a payment, and these are also listed on page 14. It will be the responsibility of the provider to ensure payment is made in full.

## Frames

| | *(priced each)* |
|---|---|
| Standard Collection | $15.00 |
| Safety & Security Collection | $35.00 |
| Premium Collection | |
| Tier 1 | $35.00 |
| Tier 2 | $29.00 |
| Tier 3 | $23.00 |

## Single Vision Lenses

| | *(priced per pair)* | *Sphere Range* |
|---|---|---|
| Standard Clear Plastic | $13.00 | up to +10.00 |
| Standard Clear Polycarbonate | $26.00 | up to +11.00 |
| Lenticular Plastic | $25.00 | |
| Photochromic Plastic (grey) | $45.00 | up to +8.00 |
| Photochromic Polycarbonate (grey) | $50.00 | up to +8.00 |
| Polarized Polycarbonate (grey) | $40.00 | up to +8.00 |

## Bifocal Lenses

| | *(priced per pair)* | *Sphere Range* |
|---|---|---|
| Clear Plastic Straight Top 28 | $18.00 | up to +10.00 |
| Clear Plastic Round Seg | $22.00 | up to +10.00 |
| Clear Polycarbonate Straight Top 28 | $30.00 | up to +8.00 |
| Lenticular Plastic Round Seg | $56.00 | |
| Photochromic Plastic Straight Top 28 (grey) | $55.00 | up to +8.00 |
| Photochromic Polycarbonate Straight Top 28 (grey) | $85.00 | up to +8.00 |

## Services

| | |
|---|---|
| Engraving | $2.50 |

*Engraving is only available with plastic frames.*

## Progressive Lenses

| | *(priced per pair)* | *Sphere Range* |
|---|---|---|
| Standard Clear Plastic | $30.00 | up to +6.00 |
| Standard Clear Polycarbonate | $38.00 | up to +6.00 |
| Photochromic Plastic (grey) | $83.00 | up to +6.00 |
| Photochromic Polycarbonate (grey) | $90.00 | up to +6.00 |
| Polarized Polycarbonate (grey) | $55.00 | up to +6.00 |

## Crizal® Single Vision Lenses

| | *(priced per pair)* | *Sphere Range* | *Cylinder Range* |
|---|---|---|---|
| Crizal® Alizé UV™ Plastic | $25.00 | -4.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Alizé UV™ Polycarbonate | $30.00 | -6.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Avancé UV™ Plastic | $30.00 | -4.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Avancé UV™ Airwear Blue Capture Polycarbonate | $35.00 | -6.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Sapphire® 360° UV™ Plastic | $35.00 | -4.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Sapphire® 360° UV™ Polycarbonate | $40.00 | -6.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Sapphire® 360° UV™ Photochromic Plastic (grey) | $60.00 | -2.00 to +4.00 | -0.25 to -2.00 |
| Crizal® Sapphire® 360° UV™ Photochromic Polycarbonate (grey) | $70.00 | -4.00 to +4.00 | -0.25 to -2.00 |

*Crizal® lenses are available in a finished lens only.*

## *Access*

54-18-150

**Black**
Burgundy
Navy

## *Aries*

48-20-140
50-20-145

**Brown**
Gold
Gunmetal

## *Belong*

51-17-140

Black/Crystal
Plum/Crystal
**Tortoise**

## *Bicycle*

45-15-130
47-15-135

Black Matte
**Navy Matte**
Purple Matte

## *Brave*

50-15-135
52-15-140

**Black**
Blue
Brown

## *Buzz*

54-16-145

Black
Crystal
**Tortoise**

## *Care*

42-15-125
44-15-130
46-15-135

Black/Crystal
**Navy/Crystal**
Pink/Crystal
Purple/Crystal

## *Chill*

51-17-140

Black/Blue
Black/Lilac
Black/Lime
Black/Orange
Black/Pink
Black/Purple
Black/Red
**Black/Turquoise**
Black/White

## *Chris*

50-20-140
52-20-145

Black
**Blonde**
Demi Amber
Grey

## *Colleen*

50-18-130

Black
Brown
**Burgundy**

## *Confetti*

45-16-125

Blue
**Fuchsia**
Teal

## *Cosmo*

52-24-150
54-22-150
54-24-150

Black
Brown Fade
**Grey Fade**

**All standard frames ship with a complimentary hard case and microfiber cloth.**

## *Craze*

50-18-140

Black/Blue
Black/Burgundy
Black/Green
Black/Grey
**Black/Taupe**

## *Dillon*

50-19-140
52-19-145
54-19-150

Black
**Brown Fade**
Grey Fade

## *Floral*

51-17-140

Brown/Black/Crystal
Burgundy/Black/Crystal
**Purple/Black/Crystal**

## *Harper*

50-19-140

**Blue/Purple**
Grey/Blue
Tortoise/Burgundy

## *Hunter*

53-16-140
55-16-145
58-16-150

Gold
Gunmetal
**Matte Brown**

## *Juggle*

44-16-125

**Black Matte**
Fuchsia Matte
Navy Matte

## *Dance*

53-16-140

**Black/Aqua**
Black/Lilac
Tortoise

## *Finale*

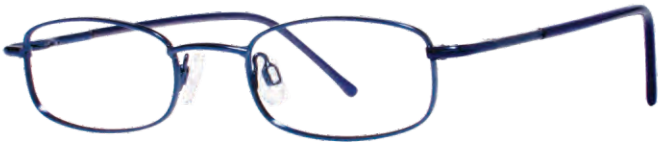
48-19-135
50-19-140
52-19-145

Antique Brown
**Antique Silver**
Gold

## *Gravity*

55-19-140

**Matte Black/Tortoise**
Matte Brown/Tortoise
Matte Gunmetal/Black



## *Hide & Seek*

42-19-125
44-19-130

Brown
**Navy**
Purple

## *Jazz*

52-18-140
54-18-145
56-18-150
58-18-150
60-18-155

Black
Brown
**Gunmetal**

## *Kendall*

45-17-130

**Matte Black**
Matte Brown
Matte Navy

**All standard frames ship with a complimentary hard case and microfiber cloth.**

***Kody***

52-18-140
54-18-145

Black
**Brown**
Gunmetal

***Limit***

52-16-145

Black/White
Brown/Tan
**Navy/Light Blue**

***Melanie***

53-17-140

Matte Black
Matte Brown
**Matte Plum**

***Mellow***

52-17-145

Black/Blue Fade
**Black/Crystal**
Black/Plum Fade

***Metropolitan***

53-18-150

**Black Matte**
Crystal
Tortoise

***Monica***

50-17-130
52-17-135
54-17-140

Brown
Grey
**Rose**

***Nate***

48-18-135
50-18-135
52-18-140
54-20-145
56-20-145
58-20-150

Brown Fade
Grey Fade
**Shadow**

***Ninja***

44-18-130
46-18-135

Matte Black
**Matte Blue**
Matte Brown
Matte Burgundy
Violet

***Peewee***

36-14-115
38-14-120

Blue
Brown
**Tortoise**

***Plasma***

51-16-140
53-16-145

**Black**
Brown
Navy

**All standard frames ship with a complimentary hard case and microfiber cloth.**

### *Pumpkin Skull*

40-16-120
42-16-125

Black
Blue
Demi Amber/Antique Brown
**Gold**

### *Ralph*

52-17-140
54-17-145
56-17-150

Black
**Brown**
Grey

### *Remote*

48-18-135
50-18-140

Black/Blue
**Black/Lime**
Black/Pink
Black/Purple

### *Skateboard*

45-15-125

**Black/Blue Matte**
Brown Matte
Navy Matte

### *Sky*

47-17-130
49-17-135

Black
**Brown**
Burgundy

### *Slick*

57-17-150
60-17-150

**Black**
Crystal
Red
Tortoise
White

### *Soda*

44-20-130
46-20-135

Black
Blue
**Brown**

### *Special*

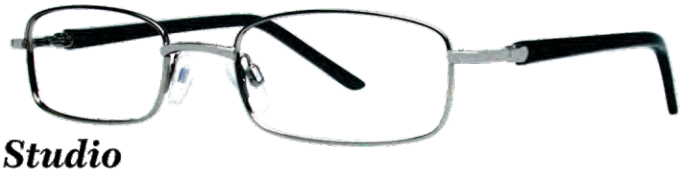
46-20-130
48-20-135
50-20-140

**Black**
Brown
Violet

### *Spunky*

47-16-130

**Black/Navy**
Black/Pink
Black/Red
Black/Sky Blue



### *Studio*

51-19-140

Black
Brown
**Gunmetal**

### *Tackle*

45-16-130
47-16-135

Black
Navy
**Tortoise**

### *Telltale*

53-17-135

Black
Burgundy
**Teal**

**All standard frames ship with a complimentary hard case and microfiber cloth.**

***Tie-Dye***

45-17-130
47-17-135

Tie-Dye Blue
**Tie-Dye Brown**
Tie-Dye Purple

***Todd***

46-18-135
48-18-140
50-18-145

**Antique Brown**
Antique Gold
Matte Black

***True***

50-18-140
52-18-145

Black
Brown
**Grey**

***Trust***

50-18-140
52-18-145

**Black/Black Matte**
Brown/Tortoise Matte
Navy/Tortoise Matte

***Twinkle***

39-17-130

**Pastel Blue**
Pastel Brown
Pastel Pink

***Vern***

52-20-135
54-20-140

Black
Brown
**Gold**

***Tiger***

49-18-135

**Matte Black/Tortoise**
Matte Gunmetal/Black
Matte Navy/Blue

***Tomorrow***

51-17-135
53-17-140
55-17-145

**Black**
Brown
Grey

**All standard frames ship with a complimentary hard case and microfiber cloth.**

MODERN OPTICAL INTERNATIONAL

The Dixon Optical Lab, through a highly valued partnership with Modern Optical International, is thrilled to introduce an entirely new frame collection consisting of thirty premium frame styles, of which are available *exclusively* for private purchase. Modern Optical, an industry leader in value-oriented eyewear, is based in suburban Chicago. A family-owned business that started in 1974, Modern Optical offers quality products for men, women, and children throughout the United States and around the world. Premium frames are guaranteed to be of the utmost quality and manufactured with the finest materials. Additionally, every frame purchased from our premium collection comes standard with a complimentary collection hard case and microfiber cloth.

Dixon's private ordering program makes it possible for consumers to purchase fashionable, top-quality corrective eyewear at an affordable price. Our selection offers a delightful variety of styles, colors, and sizes to accommodate one's unique features and personal taste. More detailed information regarding private orders can be found on page 3.

**Tier 1 $35**

G.V. EXECUTIVE Giovani di Venezia™
Modern Art
Modzflex
modz titanium

**Tier 2 $29**

B·M·E·C· BIG MENS EYEWEAR CLUB
fashiontabulous! FABULOUS, BUT 10 TIMES BETTER!
GB+
GENEVIÈVE Boutique
UROCK™

**Tier 3 $23**

G·E·N·E·V·I·É·V·E PARIS·DESIGN
Giovani di Venezia™ ITALIAN DESIGN COLLECTION
modz
modz KIDS

***10x230***

49-17-135

Black/Lilac
**Black/Mint**
Burgundy/Pink

*French comotech spring hinge*
*Double laminate handmade zyl*

***10x237***

49-16-135

Matte Black/Fuchsia
Matte Black/Purple
**Matte Black/Turquoise**

*French comotech spring hinge*
*Laser engraved temples*
*Silicone pads*
*Stainless steel*

***10x240***

48-18-135

**Black/Grape**
Black/Peach
Navy/Lemon

*French comotech spring hinge*
*Triple laminate handmade zyl*

***10x248***

50-17-135

Matte Black/Mint
**Matte Fuchsia/Silver**
Matte Navy/Blue

*French comotech spring hinge*
*Silicone pads*
*Stainless steel*

**All premium frames ship with a complimentary collection hard case and microfiber cloth.**

## A370

53-17-140

Black Demi
**Brown Demi**
Rose Demi

*French comotech spring hinge*
*Double laminate handmade zyl*
*Laser engraved temples*

## A380

54-16-135

Black/Gold
Burgundy/Gold
**Indigo/Gold**

*French comotech spring hinge*
*Handmade zyl temples*
*Multifaceted gemstones*
*Silicone pads*
*Stainless steel*

## A383

54-17-140

**Matte Black/Tortoise**
Matte Brown/Tortoise
Matte Burgundy/Tortoise

*French comotech spring hinge*
*Handmade zyl temples*
*Metal trim*
*Multifaceted gemstones*
*Silicone pads*
*Stainless steel*

## Aristocrat

55-18-145
57-18-150

**Matte Black/Gunmetal**
Matte Brown/Gunmetal
Matte Grey/Silver

*Italian visottica spring hinge*
*Snap-in silicone pads*
*Titanium*

## Attempt

52-15-130

Brown/Teal
**Demi Plum**
Demi Rose

*French comotech spring hinge*
*Double laminate handmade zyl*
*Metal temples*

## Bennett

52-17-140

Matte Black
Matte Brown
**Matte Gunmetal**

*Italian visottica spring hinge*
*Silicone pads*
*Stainless steel*

## BIG Note

56-17-145
58-17-150

**Black/Bone Matte**
Black/Burgundy Matte
Black/Navy Matte

*French comotech spring hinge*
*Triple laminate handmade zyl*

**All premium frames ship with a complimentary collection hard case and microfiber cloth.**

## BIG Show

B·M·E·C BIG MENS EYEWEAR CLUB

56-17-130 Black/Grey
58-17-135 Brown/Black
**Gunmetal/Navy**

*French comotech spring hinge*
*Rubber temple tips*
*Silicone pads*
*Stainless steel*

## BIG Ticket

B·M·E·C BIG MENS EYEWEAR CLUB

56-16-145 Black
58-16-150 **Matte Tortoise**
Tortoise/Blue

*French comotech spring hinge*
*Handmade zyl*
*Metal trim*

## Bling

GENEVIÈVE Boutique

53-17-135 Black
Brown
**Gold/Blonde**
Gunmetal/Grey
Matte Burgundy

*French comotech spring hinge*
*Handmade zyl temples*
*Multifaceted gemstones & baguettes*
*Snap-in silicone pads*

## Dictator

modz titanium

53-17-140 Matte Brown
55-17-145 **Matte Grey**

*Mono-block spring hinge*
*Silicone pads*
*Titanium*

## Eloquent

GENEVIÈVE Boutique

51-16-135 **Matte Black/Gold**
Matte Burgundy/Silver
Matte Mink/Gold/White Pearl

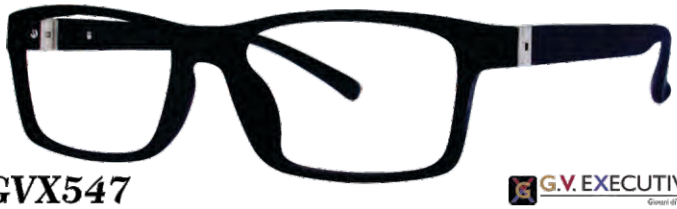
*French comotech spring hinge*
*Handmade zyl temples*
*Metal Trim*
*Multifaceted gemstones*
*Silicone pads*
*Stainless steel*

## Gotcha

modz KiDS

45-17-125 **Black/Blue**
47-17-130 Black/Red
Tortoise/Lime

*French comotech spring hinge*
*Double laminate handmade zyl*
*Laser engraved temples*
*Unisex appeal*



## GVX547

G.V. EXECUTIVE

55-17-145 **Black Matte**
Olive Matte
Tortoise Matte

*Dosil spring hinge*
*Metal trim*
*TR90*

## GVX554

G.V. EXECUTIVE

52-17-140 Black/Crystal
**Brown Fade**
Grey Fade

*Italian visottica spring hinge*
*Handmade zyl*
*Metal trim*

## Halfpipe

UROCK

52-16-140 Matte Black/Silver
Matte Brown/Gold
**Matte Navy/Gunmetal**

*French comotech spring hinge*
*Handmade zyl temples*
*Snap-in silicone pads*
*Stainless steel*

## MX925

MODZFLEX

51-19-140 Black
53-19-145 Brown
**Gunmetal**

*Flex titanium*
*Silicone pads*
*Unisex appeal*

**All premium frames ship with a complimentary collection hard case and microfiber cloth.**

## *Opal*

49-16-135
51-16-140

**Brown**
Burgundy
Gunmetal

*French comotech spring hinge*
*Handmade zyl temples*
*Multifaceted gemstones*
*Snap-in silicone pads*
*Stainless steel*

## *Peer*

48-17-130

Black/Blue
Black/Grey
**Black/Red**

*180° CRT spring hinge*
*TR90 memory plastic*

## *Richmond*

51-18-140

Black
Grey Matte
**Navy**
Plum

*Italian visottica spring hinge*
*Handmade zyl*
*Metal trim*
*Unisex appeal*

## *Robot*

48-16-135

Matte Black/Blue
**Matte Black/Grey**
Matte Black/Red

*French comotech spring hinge*
*Rubber temples*
*Silicone pads*
*Stainless steel*

## *Runner*

48-16-130

**Matte Black/Lime**
Matte Brown/Caramel
Matte Navy/Black

*Italian visottica spring hinge*
*Handmade zyl temples*
*Silicone pads*
*Stainless steel*

## *Savvy*

56-16-145

Brown
Navy
**Purple**

*French comotech spring hinge*
*Double laminate handmade zyl*

## *Tidbit*

46-16-130

Matte Black/Blue
Matte Black/Pink
**Matte Black/Teal**

*French comotech spring hinge*
*Silicone pads*
*Stainless steel*

## *Topple*

45-17-125

**Black/Grey**
Black/Pink
Black/Purple
Navy/Blue

*180° CRT spring hinge*
*Rubber coating*
*TR90 memory plastic*
*Unisex appeal*

## *Touchdown*

50-16-135

Black Matte
Brown Matte
**Navy Matte**

*French comotech spring hinge*
*Metal trim*
*Stainless steel temples*
*TR90*

### Fun Fact:

*A frame with a designer name on it doesn't mean it is a better product. In reality, the frame is likely to have been manufactured on the same assembly line, with the very same materials, as the manufacturer's own house brand.*

**All premium frames ship with a complimentary collection hard case and microfiber cloth.**

## Solo Bambini®

*infant & children's eyewear*

Our lab is excited to introduce the expansion of our selection of safety and security eyeglass frames through a highly-respected partnership with Solo Bambini®. Located in Burlingame, California and founded in 1990, Solo Bambini® frames are made in the USA with FDA-approved materials and colors. The frames are hypoallergenic and contain no screws or metal parts. These frames are lightweight, comfortable to wear, durable, and completely flexible. They are the perfect solution for infants, children, and even adults! With the purchase of any Solo frame listed below comes a hard plastic case, adjustable strap, and microfiber cloth. Frames are available in several different styles and a variety of beautiful, transparent colors to fit any personal style. Frames from this collection are priced at $35, as listed on page 2.

**Color Options**

- Blue
- Charcoal
- Denim
- Forest Green
- Ice
- Ice Blue
- Lavender
- Peony
- Pink
- Plum
- Red
- Root Beer
- Strawberry Ice
- Watermelon Red

### *Itsy Bitsy*

30-13-105

Ice
**Ice Blue**
Strawberry Ice

### *Teeny Weeny*

35-14-110

Ice
Ice Blue
**Strawberry Ice**

### *Toddler*

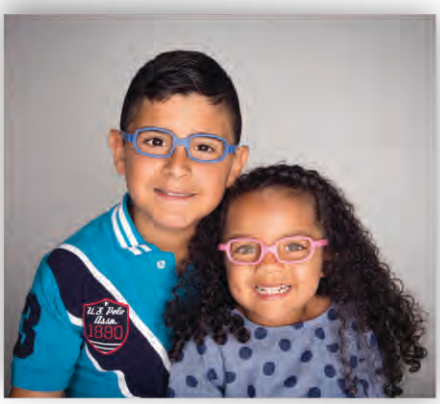
40-15-115

Blue
Charcoal
**Denim**
Lavender
Pink
Strawberry Ice

### *Rookie*

38-14-110
42-15-115
44-16-120

Blue
Charcoal
Denim
Lavender
Pink
Root Beer
**Watermelon Red**



### *Rascal*

43-16-110
46-17-125

Charcoal
Denim
**Forest Green**
Pink
Plum
Root Beer
Watermelon Red

### *Scout*

45-18-130

Charcoal
Denim
Forest Green
Ice
Peony
**Root Beer**
Watermelon Red

### *Eagle Scout*

50-20-140

**Charcoal**
Denim
Forest Green
Ice
Red
Root Beer

### *Scout Master*

55-22-155

Charcoal
Denim
Forest Green
Ice
**Red**
Root Beer

**All safety & security frames ship with a complimentary hard plastic case, adjustable strap, and microfiber cloth.**

## Account Information Update Form

Providers are responsible for keeping their account information with our lab current. Unfortunately, changes brought to the attention of Healthcare & Family Services are not relayed to our lab. Providers must notify both HFS and the Dixon Lab of any changes. Providers should use Dixon's *Account Information Update Form* when notifying our lab of any changes to their account. Completed forms can be sent by email or fax.

## Private Optical Order Form

Dixon's *Private Optical Prescription Order Form* is required for private orders submitted to our lab for fabrication. Private orders must be submitted directly to our lab by email. **No orders are to be submitted by fax or mail.**

## Request for UPS Return Label

Dixon Optical Lab will provide a one-time use, prepaid UPS shipping label to requesting providers for orders eligible for return under warranty. Warranty policies are listed on page 14. Return label requests must be submitted by email and will not be processed over the phone. When requesting a return label, we will need the following information included in the body of the message:

- Job ID# (this is listed on the paperwork that accompanies a finished order)
- Patient name
- Specific detail(s) as to why a return label is being requested

## Status Request Form

All status requests must be submitted by fax or email. Providers and patients may not call for the status, as we do not provide such information over the phone. A *Status Request Form* is required when submitting a request by fax. When requesting the status by email, we will need the following information included in the body of the message:

- Patient name
- Date order was submitted
- Account number

Status requests will be answered when all above information has been provided.

## Stock Frame Order Form

A *Stock Frame Order Form* is provided for the purpose of the following: ordering replacement frame samples that are no longer covered under warranty, to order additional sizes and colors of frame samples for more variety, or simply to purchase frames to have on hand for patients to purchase. Frame prices are listed on page 2. Stock frame orders are to submitted directly to our lab by email or fax. No orders will be accepted by mail. Stock frame orders *do not* get submitted to Healthcare & Family Services and are not intended for use when ordering a frame for a specific patient.

### Important Notice:

Please be advised that per statewide policy, our lab is required to shut down annually, mid-June, to conduct mandatory fiscal year-end inventory. Production of eyeglasses will cease. Orders received on or after shutdown will not be entered or processed and will be held until conclusion of inventory. Inventory generally lasts two weeks. Providers will notice a delay in the delivery of completed orders and experience a couple weeks without receipt of shipments from our lab. We apologize for the unfortunate inconvenience this causes and truly appreciate your patience.

**Frame Warranty:** Dixon Correctional Industries Optical Lab warrants all frames supplied by our lab to be free of manufacturing defects in materials or workmanship for a period of 180 days (approximately six months) from the original ship date from our lab, to the provider. Shipping charges to return warranty eligible frames will be covered by ICI, and a prepaid shipping label will be issued for the return of the broken/defective frame(s). Providers must return the broken/defective frame(s), the existing lenses and a copy of the original paperwork sent with the order. Frame breakage or defects must be brought to our lab's attention within the warranty period.

**Lens Warranty:** Dixon Correctional Industries Optical Lab warrants all lenses fabricated by our lab to be free of manufacturing defects and to have been fabricated within ANSI standards, according to the optical order received. Lenses are covered under warranty for a period of five (5) business days from the date of signed receipt by the provider or until dispensed to the patient, whichever comes first. In the event of a lab error in the fabrication of lenses, return shipping charges will be covered by ICI, and a prepaid shipping label will be issued. Providers must return the lenses and a copy of the original paperwork sent with the order. Provider errors will be remade at the provider's expense. Dixon Correctional Industries will not pay return shipping charges for provider errors.

It is the mission of the Illinois Correctional Industries to **enhance public safety and successful offender reentry to society** by providing vocational training to offenders in which they obtain valuable job skills and experience while **producing quality products and services**, and doing so at **no cost to the taxpayers** of the State of Illinois.

## Submitting a Private Order:

- Provider completes and submits a private optical order form directly to our lab, by email
  - Dixon ICI's private optical order form (updated 12/2018) is the only form that will be accepted for private orders
  - Orders are not accepted by fax or mail
- Dixon Optical Lab receives order and begins fabrication the following business day, if not the same day order is received
- Finished order is shipped to the provider
- Provider will then resell and dispense the order to the patient at the price agreed upon between the provider and the patient, including any applicable taxes or fees
- On the first business day of the month following shipment of a completed order, the Dixon lab will generate and mail an invoice to the provider.

## Illinois Correctional Industries Payment Policy:

- Payment is due within thirty (30) days from invoice date.
  - While Dixon fabricates the order, we do not process payment. Please refrain from sending payments to our lab.
- ICI cannot accept cash payments; however, checks, money orders, and certified checks are accepted.
- Payment can be made online, over the phone, or by mail:
  - **online** - visit www.icicatalog.illinois.gov and select Make a Payment on the right side of the home screen. Follow the prompts. Your customer account number will be required, which is located at the top right-hand side of the invoice. While the invoice number is not required to successfully submit payment online, we highly recommend that you include it in the field provided. Separate, more detailed instructions for online payments has been provided with this catalog.
  - **phone** - call (217) 558-2200 (ext. 7024). You will need to provide both your customer account number and invoice number before providing credit card payment information.
  - **mail** - remit and address payment to: Illinois Correctional Industries, Cushman Building, Attn: Fiscal Department, 1301 Concordia Court, PO Box 19277, Springfield, IL 62794-9277.

**Dixon Correctional Industries Optical Lab**
**2600 North Brinton Avenue | Building #30 | Dixon, Illinois 61021**
**Phone** (800) 523-1487 | **Fax** (815) 288-3713 | **Email** doc.dixilab@illinois.gov
**Hours of Operation** Monday-Friday 6:00am-2:00pm